

This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.

Guidance for the use of the WHO Mass Gathering Sports Addendum Risk Assessment tools in the context of COVID-19

Guidance for organizers of sports events planning mass gatherings during the current outbreak of COVID-19

Routine planning for mass gatherings includes conducting risk assessments to determine the overall risk of disease spread. In view of the current outbreak of COVID-19, a disease-specific and event-specific risk assessment and mitigation checklist has been developed for use by host countries and organizers of mass gathering, to assess the specific risk of COVID-19.

This tool includes all factors from the general WHO risk assessment and mitigation checklist for mass gatherings as well as additional factors relating to sporting events, to enable event organizers to determine a more accurate overall risk score.

The following risk assessment and mitigation checklist should be used in conjunction with the WHO Mass Gathering Sports Addendum Guidelines. In order to accurately provide answers the following risk assessment and mitigation checklist, organizers must be knowledgeable on the current COVID-19 outbreak. The organizers should reference the daily global COVID-19 situation reports provided by WHO as well as the national COVID-19 situation reports, if available.

The tool must be completed in this Excel spreadsheet (see following tabs), as the scores are automatically calculated there. After the tools have been completed, the scores you receive in the Excel spreadsheet for both sections will need to be entered into the decision matrix found on the final tab ("Overall risk scores") for the overall risk score to be determined.

It must be ensured that this risk assessment is conducted with input from local public health authorities and that the necessary personnel with expertise in mass gatherings, risk assessment, epidemiology, and infectious disease control measures are included from the initial stages of planning.

For the overall determination, factors under consideration include:

- the current stage of the COVID-19 outbreak and known transmission dynamics
- the geographical distribution and number of participants, and their individual risk profile
- the risk assessment tool
- the mitigation measures that are currently in place or feasible

It is important to remember that while mitigation measures can reduce the risk of COVID-19 infections, they cannot completely eliminate the threat. It is WHO's view that all countries with community transmission should seriously consider postponing or reducing mass gatherings that bring people together and have the potential to amplify disease and support the recommended best practice of physical distancing. Any decision will be supported through the use of WHO tools, in particular the Risk Assessment for Mass Gatherings during COVID-19.

If movement restrictions and further national measures have been established in the country, the WHO RA does not apply.

However, when the process of re-opening/conducting mass gatherings is being considered post movement restrictions, it will be key to ensure any decisions are based on a risk assessment, such as the WHO Mass gatherings COVID-19 risk assessment.

Mass gathering risk assessment for COVID-19: addendum for sporting events

The questions below will enable sport event organizers to review the additional considerations specific to sporting events involving mass gatherings, and thus inform their risk assessment of COVID-19 associated with the event. This will help organizers to understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the sporting event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

Risk assessment

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to mass gathering sporting events

Additional risk of COVID-19 to the mass gathering sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community)	1	1
Will the event be held in a single venue or multiple venues/cities/countries?	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65)	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors?	1	1
Total COVID-19 risk score		3

Mass gathering mitigation checklist for COVID-19: addendum for sporting events

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the mass gathering contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the mass gathering be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the mass gathering.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the event organizers	Have the relevant organizers and responsible staff been informed about the latest available guidance on the COVID-19 outbreak (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the organizers and staff concerned committed to following the available guidance?	2	1	2	(https://www.who.int/publications-detail/key-planning-recommendations-for-mass-gatherings-in-the-context-of-the-current-covid-19-outbreak)
	Are organizers aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the organizers and responsible staff understand the risks and transmission routes of COVID-19, the steps that event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the mass gathering?	2	1	2	
	Has a contingency medical response plan for COVID-19 been developed for this mass gathering sporting event?	1	3	3	Expected total number of athletes/officials/audience: <800
	Does the contingency medical response plan include information about how attendees should interact with the host country healthcare system (e.g. hotline/helpline telephone number, medical teams and first-aid points for the mass gathering, local health care system)?	2	3	6	
	Is there an Emergency COVID-19 Outbreak Response Coordinator/Team in the organizing committee or other structure structure for the mass gathering with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or organizer requested support from WHO and/or local public health authorities ?	1	3	3	
	Have the organizers of the mass gathering event acquired the following supplies to help reduce the risk of transmission of COVID-19?				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	
	If a person feels unwell/ shows symptoms of an acute respiratory infection during the event:				
	Is there a procedure for athletes or spectators to clearly identify whom to contact and how to do so if they or other event participants feel unwell?	2	3	6	
	Is there a protocol on whom meeting organizers should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6	
	Are first-aid services or other medical services in-place and equipped to support patients with respiratory symptoms?	2	2	4	Red Team is present at each show
Are there isolation rooms or mobile isolation units available onsite?	2	2	4	Special EHBO room and special isolation room is available	

Event emergency preparedness and response plans	Are there any designated medical facilities that manage patients with COVID-19 infection in the host country?	2	2	4	
	Are there transportation services with trained medical professionals available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
	Has a cleaning schedule been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	Cleaning team is present at each show
	Are there established screening measures , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	1	3	3	Running a brief verbal questionnaire to participants before they enter the venue to make sure they do not have any Covid-19 symptoms and let them sign that.
	Is the host country conducting COVID-19 laboratory diagnostic tests ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	All health-care employees get a blood test. People in hospital will be tested by a nose/throat test. If a person has a fever above 38 he will also be tested by a nose/throat test
	Does the host country have a national public health emergency preparedness and response plan that can address severe respiratory diseases, including COVID-19?	2	2	4	
	Is there a preliminary agreement by the host country to provide care for any COVID-19 cases connected with the mass gathering?	1	3	3	
	If the event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the event? (If the event is for less than 14 days, please score 0)	0	3	0	
	If the event is for less than 14 days, does the medical response plan include protocols for organizers to notify all participants of possible exposure to COVID-19 if the organizers are made aware of any suspected or confirmed cases that attended the event? (If the event is for 14 days or longer, please score 0)	2	3	6	
Stakeholder and partner coordination	Is there an established mechanism for collaboration and coordination between the health and security sectors , which is considered as crucial?	2	2	4	
	Are there agreed, clear and easily understood processes in place for reporting to external multi-sectoral stakeholders (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	2	2	4	
Command and control	Is there a decision-making authority/body and an agreed procedure to modify, restrict, postpone or cancel the mass gathering sporting event related to the evolving COVID-19 outbreak?	2	3	6	
	Are there arrangements to activate a strategic health operations centre if there are suspected COVID-19 cases in connection with the sporting mass gathering?	1	2	2	
	Have the mass gathering organizers and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	0	3	0	
	Is there a risk communication strategy for the sporting mass gathering in regard to COVID-19?	2	3	6	email on Monday before the start of the competition to all athletes regarding the Covid-19 rules and policy, a negative PCR test (- 72hr) is obliged for every rider / groom / driver / trainer who enters the showground, no test = no entrance.
	Is there a designated person(s) to lead media activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	Press officer: Showoffice

Risk communication	Has there been monitoring of national and international media and social media established for rumours to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	1	2	2	The OC does a lot of postings on social media and therefor also is reacting on postings.
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from organizers (including messaging to counter fake news and rumours, and proactive messaging about the status of the mass gathering, including changes)?	2	2	4	
Public health awareness of COVID-19 before and during the event	Has public health advice on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the event, athletes, the public, and personnel of all relevant stakeholders?	1	3	3	As soon as the definite entries are closed the OC will send emails regarding the COVID-19 advices to the athletes. At arrival they will also get an information sheet which also provide the emergency numbers and policie. https://travel.info-coronavirus.be/public-health-passenger-locator-fo
	Has information on the at-risk populations been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following measures: quarantine, self-isolation and self-monitoring ?	2	2	4	
Surge capacity	Are there any surge arrangements in place in the event of a public health emergency during the mass gathering - (i.e. suspected and confirmed cases of COVID-19?				
	Do these surge arrangements include funding for mitigation measures?	2	3	6	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	0	3	0	
	Do these surge arrangements include training of extra staff?	1	2	2	
	Do these surge arrangements include volunteers?	1	2	2	
Specific mitigation measures	Will there be daily health checks of athletes/competitors?	0	2	0	temperature check is possible when the athletes asks for that, Also Quick testing is possible on request at the EHBO. Every foreign rider who stays more than 48hr in Belgium needs to fill in the official document : http://travel.info-coronavirus.be/
	Will the athletes be separated from other groups , such as officials, support staff and spectators, to limit transmission?	1	2	2	
	Are there measures in place to limit the sharing of equipment, water bottles, towels, etc. ?	2	3	6	
	Will athletes be given closed containers to allow for the safe disposal or storing of all hygienic materials (e.g. tissues, towels, etc.)?	2	3	6	
	Will the sporting event have designated seating for all spectators?	2	3	6	
	Does the designated seating provided allow for physical distancing between spectators (minimum of 1 metre)?	2	2	4	
	Have pre-travel health checks been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	2	2	4	

This form has to be completed by : all persons traveling to Belgium unless: they stay for less than 48 hours in Belgium, unless: they return following a stay no longer than 48 hours abroad.

Sum of mitigation measures	179
Total mitigation score (%)	81

179

Mass gathering overall risk score: addendum for sporting events

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the mass gathering. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	3
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Total mitigation score (from "Mitigation Checklist" Tab)	81
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Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the mass gathering is considered <u>very high</u> .

COVID-19 PROTECTIVE MEASURES

SENTOWER PARK (version November 2021)



Upon access to the showgrounds of Sentower Park – Opglabbeek / Oudsbergen you need to comply with the following safety regulations:

GENERAL COVID-19 RULES

1. Stay home if you are sick.
2. Wash your hands regularly.
3. Keep enough distance (1.5 meters).
4. Limit your physical social contacts.
5. Avoid shaking hands, kissing, or hugging.
6. Always use paper tissues. Dispose of the tissues immediately after use and throw them away in a closed dustbin.
7. If you do not have a tissue, sneeze or cough into the crease of your elbow.
8. Wearing a face mask is recommended but not required.

GOVERNMENT RULES

From the 1st of November a “Covid Safe Ticket” is required for all our events and for EVERY person from the age of 12 years or older. A medical team will check this at the entrance. May we ask you to keep your “ID card” and “Covid Save Ticket” ready.

There is a possibility to do a “Panbio Covid-19 Rapid test” with our medical team at the entrance before entering Sentower Park. The cost for this test is 20€ incl. VAT, to pay immediately at the medical team (only by bankcard). There can be a waiting line for the testing’s.

Please keep in mind that by government rules and for the safety of each visitor, we only accept the “Covid Safe Ticket” or a “Panbio Covid-19 Rapid test” taken by our ow medical team.

No mount masks need to be worn because we are working with the “Covid Safe Ticket”.

Covid Save Ticket:

Belgium:

www.mijnburgerprofiel.be

www.mijngezondheid.be

www.myhealthviewer.be

(To ask a digital certificate you need your ID card, pincode and cardreader or Itsme)

By phone you can ask for a Covid safe Ticket in the region where you are vaccinated, for Flanders 078/787850 and for Brussels 02/2141919. Please note this is a waitingtime of 1 week before you will receive your certificate.

The Netherlands: Corona Check App

Germany: German Cov-Pass app

France: tousanticovid app

Other European countries: https://ec.europa.eu/info/live-work-travel-eu/coronavirus-response/safe-covid-19-vaccines-europeans/eu-digital-covid-certificate_en

No European countries:

Have yourself tested by a doctor, in a test centre or in one of the pharmacies that perform TAT tests (Rapid Antigen Test). You must provide a phone number and optionally an email address.

A CTPC (Covid-19 Test Prescription Code) will be send via SMS and optionally also via email.

With this CTPC code and with your telephone number you can, if your test was negative, download your EU Digital Covid Certificate in the CovidSafeBE app. If you don't have a smartphone you can download the certificate via mijnhealth.be.

The current measures of the Belgium Government can be found on the website:

<https://www.info-coronavirus.be/en/faq/>

If you plan to travel to Belgium or return to Belgium after a stay abroad, you are required to:

1. read the latest travel advice : <https://travel.info-coronavirus.be/public-health-passenger-locator-form>

This includes also the special requirements if you are entering Belgium from abroad.

Sentower Park is not responsible for the consequences regarding any violation of the applicable Covid-19 rules.

SPORT SPECIFIC RULES

1. The competition will be open for public but access will only be granted if a "Covid Safe Ticket" can be presented.
2. Wearing a face mask is obliged in all indoor spaces.
3. Wearing gloves in the collecting ring is recommended but not required.
4. Time spent in the stable areas is restricted to a minimum (the time required to feed and prepare the horses). Moreover, it is important to note that the minimum distance from other persons of 1.5 metres must also be observed here.
5. Regarding EHV-1, please follow the protocol by arrival for each horse (obliged "Check in" by arrival)
6. Dogs are **not** allowed inside the buildings or stables of Sentower Park.
7. In the outdoor area's dogs must be kept on a leash on the entire time , fine 100€.
8. Sufficient quantities of hand sanitiser and disposable towels will be provided in the sanitary facilities. Washing and disinfecting hands is recommended immediately when entering the facilities, as well as regularly while on the grounds.
9. Food and beverages will be available at the take-away restaurants or in the main restaurant at the show ground. Face mask is mandatory on the whole "indoor" unless seated on a chair.
10. No smoking inside the buildings or stables of Sentower Park.
11. Plexiglass will be installed in the judges hut to separate the judge from the scorer.
12. There will also plexiglass separation if it's not possible to have a 1.5m distance for other officials who are involved in the current competition (e.g. announcer, sound operator, computer operator etc.).
13. The show office will be accessible but we prefer questions by email, WhatsApp or phone.
Communication to the athletes will be through the Equipe website and Equipe app.

Contact details Organiser:

Name: Sentower Park
Address: Leemkuilstraat 21 – 3660 Oudsbergen, Belgium
Telephone: +32 89 201800
Email: info@sentowerpark.com
Website: www.sentowerpark.com



SenTower Park

Name rider: _____

Nr boxes: _____

Instructions horses:

1. Place your horses in the allocated barn. (with or without First bedding) Do not unload any tack or equipment
2. Have your FEI Horse app ready : Temperature monitor sheet / FEI Self Certifying document /passports ready. As of 1 August 2021 this information must be submitted via the FEI HorseApp for all Events taking place in mainland Europe. EHV-1 test is not needed for the horses.
3. Bring this sheet back to the stable manager. The vet now knows he can come to your stable(s).
- 4) The vet scans the horse's microchip to confirm identity (using Bluetooth microchip reader and FEI HorseApp)
- 5) The vet checks for other signs of infectious diseases and vaccination against equine influenza, as already indicated by the Veterinary Regulations.
- 6) The groom checks the temperature of each horse using their own thermometer.
- 5) After checking, the stable / Temperature monitor sheet will receive a sticker:
 - Green (>36.5° / <38.5°) = Unloading tack and equipment
 - Orange (>38.5° / <39.0°)= On hold + recheck temperature after 1hr
 - Red = (>39.0°) Remove the horse and all in-contact horses to the quarantine stable

I. DENOMINATION OF THE EVENT

Venue: Sentower Park - Opglabbeek / Oudsbergen

Date: 18-21/11/2021

NF: BEL

Indoor: **Outdoor:**

EVENT CATEGORIES:

- | | | | | |
|---------------------------------|----------------------------------|----------------------------------|--|-----------------------------------|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/> | CSIU25-A <input checked="" type="checkbox"/> | CSIU25-B <input type="checkbox"/> |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input type="checkbox"/> | CSIY-A <input type="checkbox"/> | CSIY-B <input type="checkbox"/> |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input type="checkbox"/> | CSIJ-A <input checked="" type="checkbox"/> | CSIJ-B <input type="checkbox"/> |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input type="checkbox"/> | CSIch-A <input checked="" type="checkbox"/> | CSIch-B <input type="checkbox"/> |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input type="checkbox"/> | CSIV-A <input type="checkbox"/> | CSIV-B <input type="checkbox"/> |
| CSIOY <input type="checkbox"/> | | CSIL1* <input type="checkbox"/> | CSIAm-A <input type="checkbox"/> | CSIAm-B <input type="checkbox"/> |
| CSIOJ <input type="checkbox"/> | | CSIYH2* <input type="checkbox"/> | CSIP <input checked="" type="checkbox"/> | |
| CSIOp <input type="checkbox"/> | | CSIYH1* <input type="checkbox"/> | | |
| CSIOCh <input type="checkbox"/> | | | | |

Championship Games

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 19 November 2019
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2021
- FEI Veterinary Regulations, 14th edition, 1 January 2018, updates effective 1st January 2021
- The Jumping Rules and its Annexes, 26th edition 1 January 2018, updates effective 1 January 2021
- <https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2020 – To be applied also for 2021
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf>
- Longines Rankings – Groups Categories 2020 – To be applied also for 2021
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 14/10/2021, **modified on 08/11/2021**

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	3
IV.	GENERAL INFORMATION	4
1.	ORGANISER	4
2.	ORGANISING COMMITTEE	4
3.	EVENT DIRECTOR	4
4.	STABLE MANAGER.....	4
5.	ANNOUNCER	4
V.	OFFICIALS	5
VI.	INVITATIONS	6
1.	GENERAL.....	6
VII.	ENTRIES	8
1.	ENTRY DATES AND ENTRY FEES.....	8
2.	OTHER FEES	9
3.	NO-SHOWS/LATE WITHDRAWALS.....	10
VIII.	TIMETABLE.....	11
IX.	COMPETITION DETAIL.....	14
X.	FACILITIES OFFERED.....	22
1.	ATHLETES.....	22
2.	GROOMS.....	22
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION	23
1.	DRAW	23
2.	COMPETITION ARENA(S)	23
3.	PRACTICE ARENA(S)	23
4.	STABLES	23
5.	SAFETY CUPS.....	23
6.	TIMING DEVICE	23
7.	SCORING/TIMING PROVIDER.....	24
8.	OTHER TECHNOLOGY/SERVICE PROVIDER(S)	24
9.	PRIZE GIVING CEREMONY	24
10.	ADVERTISING ON ATHLETES AND HORSES.....	24
11.	TICKETING.....	24
12.	BETTING.....	25
13.	TRANSPORT REIMBURSEMENT HORSES / PONIES	25
14.	WELCOME.....	25
15.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS	25
16.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS.....	25
17.	SUSTAINABILITY.....	25
XII.	VETERINARY MATTERS.....	26
1.	CUSTOMS FORMALITIES	26
2.	HEALTH REQUIREMENTS	26
3.	NATIONAL REQUIREMENTS	26
4.	PONIES.....	27
5.	INJURY SURVEILLANCE.....	27
6.	TRANSPORT OF HORSES.....	27
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	27
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS,	

CHAPTER VII	28
XIII. HUMAN ANTI-DOPING	30
XIV. ADDITIONAL INFORMATION	30
1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC.....	30
2. INSURANCES AND NATIONAL REQUIREMENTS.....	31
3. PROTESTS/APPEALS.....	32
4. SCHOOLING DURING COMPETITIONS.....	32
5. STEWARDING.....	32
6. DISPUTES	33
7. MODIFICATION TO SCHEDULE	33
8. ADDITIONAL INFORMATION FROM THE OC.....	33
9. PRIZE MONEY DISTRIBUTION.....	35
10. MAXIMUM NUMBER OF STARTERS PER COMPETITION	36
11. GLOSSARY	37
XV. ANNEXES.....	39

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Sentower Park
Address: Leemkuilstraat 21
Telephone: 3660 Oudsbergen
Fax: /
Email: showoffice@sentowerpark.com
Website: www.sentowerpark.com

Contact Details Show Ground:

Address: Leemkuilstraat 21 – 3660 Opglabbeek
Telephone: +32 (089) 201800
GPS Coordinates: N52 22 31, E4 53, 579

2. ORGANISING COMMITTEE

Honorary President: Dhr. Laurens Meynaerts
President of the Event: Dhr. Laurens Meynaerts
Show Secretary: Ms. Marijke De Rossi
Press Officer: Show Office

3. EVENT DIRECTOR

Name: Dhr. Laurens Meynaerts
Address: Leemkuilstraat 21 – 3660 Oudsbergen
Telephone: +32 (089) 201800
Mobile: /
Fax: /
Email: showoffice@sentowerpark.com

4. STABLE MANAGER

Name: Sentower Park Stable Manager
Telephone: +32 (089) 201800
Email: showoffice@sentowerpark.com

5. ANNOUNCER

Name: Dhr. Ben Malisart
Email: showoffice@sentowerpark.com

FEI APPROVED SCHEDULE
Opglabbeek (BEL) 18-21 November 2021



V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10050738	Mathijs Jean Jacques	BEL	3	info@jjmathijs.be 32 475 557204
		Ground Jury Member	10213806	Wevers Timmy	BEL	1	weverstimmy@hotmail.com
			10213807	Willems John	BEL	1	32 475 23 85 15
			10083338	Helmy Gilles	BEL	2	Gilles.helmy@outlook.be
2	Foreign Judge	Foreign Judge	10053152	Skabard Anna	UKR	3	askabard@ukr.net 38 0674665375
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10135043	Suarez Rafael	IRL	2	rafsuarez@me.com 44 7854 488785
		Assistant Course Designer	10182755	Quinn Colm	IRL	2	colm.quinn24@btinternet.com
				Hendrix Bart	BEL	NAT	Bart.hendrix67@gmail.com
				Parker Michael	IRL	NAT	mpevents@outlook.com
5	Chief Steward	Chief Steward	10049990	Quisquater Jean Pierre	BEL	3	32 475 24 00 05 jean-pierre.quisquater@telenet.be
6	Foreign Steward	Foreign Steward					*
7	Assistants Stewards	Assistant Steward	10052624	Van De Venne Har	Ned	3	harvandevenne@gmail.com
			10124181	Pheasant Sara	GBR	2	sara.pheasant@btopenworld.com
			10087603	Gawlowska Johanna	POL	2	dzoana1@poczta.onet.pl
			10161741	Heye Claire	BEL	2	jumping@hrov.be
			10154057	Aitken Peeter	CAN	2	pwteos@gmail.com
8	FEI Veterinary Delegate	FEI Foreign Veterinary Delegate	10050419	Dr. Charles Troilliet	SUI	3	trolliet@swissonline.ch / +41 79 205 32 91
		FEI Veterinary Delegate	10050632	Dr. Aumann Andre	BEL	3	Andre.aumann@telenet.be / 32 478 542478
		Assistant FEI Delegate	10092527	Dr. Vaneekhaute Filip	BEL	2	filipvaneekhaute@gmail.com / 32 477 672848
9	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager	10100736	Dr. Kelchtermans Stephan	BEL	/	32 495 829456
		FEI Permitted Treating Veterinarian					Stephan.kelchtermans@telenet.be
10	Medical Doctor	Medical Doctor		Dr. Beirnaert Jan	BEL	/	Jan.beirnaert@skynet.be
11	Farrier	Farrier		Sentower Farrier Team	BEL	/	By stablemanagers office

VI. INVITATIONS

1. GENERAL

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

For all other Events, please use the template below:

CSI star level: CSIU25-A

NF's invited:	All
Reserve NFs:	N/A
Total number of athletes:	100
Number of home athletes:	40%
Number of foreign athletes:	60%
Number of horses per athlete:	3

CSI star level: CSIJ-A

NF's invited:	All
Reserve NFs:	N/A
Total number of athletes:	100
Number of home athletes:	40%
Number of foreign athletes:	60%
Number of horses per athlete:	3

CSI star level: CSIch-A

NF's invited:	All
Reserve NFs:	N/A
Total number of athletes:	100
Number of home athletes:	40%
Number of foreign athletes:	60%
Number of horses per athlete:	3

CSI star level: CSIP

NF's invited:	All
Reserve NFs:	N/A
Total number of athletes:	100+ 20 Small Tour
(Small Tour is NO GP or Ranking classes)	
Number of home athletes:	40%
Number of foreign athletes:	60%
Number of horses per athlete:	3

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

DOGS ON A LEASH EVERYWHERE (ALSO IN THE STABLES/PARKING)
NO DOGS INSIDE THE BUILDINGS
All offences will be fined without questioning: 100 €.

STABLES ARE OPEN FROM:

WEDNESDAY 17/11/2021 – 08h00/8AM.
Stable request need to be emailed at: showoffice@sentowerpark.com
Before: Monday 15/11/2021
We cannot guarantee to fulfil your requests after this date.

Arriving earlier and staying later / arrivals before 8am and after 8pm are only possible after confirmation from the ShowOffice and not always possible in between tours.

Early arrivals:	30.25€/horse/night incl. 21% VAT
Arrivals before 8am and after 8pm:	151.25€ incl. 21% VAT

RENTING OF THE ARENA's

As of now it is possible to rent the arena's through our online platform on <http://sentobel.be>.

We have 2 indoor and 3 outdoor arenas. They can be rented with a minimum of 1 hour from Monday to Sunday from 8:00 to 22:00, excepted the days on which events take place. Take into account the in- and outdoor possibilities and the time of sunrise and sunset on the date in question.

CSIU25*/J-A/Ch-A/P – Following the FEI rules

- Max. 3 horses per athlete
- Max. 3 classes per horse per show are allowed.
- Each horse can jump in max. one class per day

Small Tour riders cannot compete in the Grand Prix or ranking classes.

Horses starting in one CSI (CSIU25*/J-A/Ch-A/P) have to stay in that CSI during the entire weekend.

Riders are allowed to start in the CSI (CSIU25*/J-A/Ch-A/P) but with different horses.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

In order to make a definite timing for the next day all entries in the show office need be made every day for the next day, and that before 6PM.

After 6PM the show office will not accept any entries any more.

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, updates effective 1 January 2021

Deadlines for Entries:

Definite Entries: **07/11/2021**

Last date for substitutions: **17/11/2021**
(showoffice / prior to the Vet Check)

Entry fee per horse (per category): **VAT excluded**

CSIU25-A = 400€ per horse
CSIP = 400€ per horse
CSIJ-A = 400€ per horse
CSIch-A = 400€ per horse

Applications for health papers need to be at the ShowOffice before Friday (Friday before you leave on Sunday) at 11AM. The document provided for the application can be obtained at the ShowOffice and need to be filled in complete and correctly at own responsibility.

When health papers are requested after Friday (Friday before you leave on Sunday) at 11AM we charge an additional fee of 25€ excl.21% VAT. (If still possible for the Belgian FAVV)

When you enter Sentowerpark you must be able to submit the correct transport documents / health papers for each horse to the organiser and this at all times. The OC reserves the right to deny access when these legally valid documents cannot be displayed.

Invoices will only be made on company name if the required account information will be filled out correctly before checking out.

VAT (in %) : **21% VAT on 100€ (cost of the box)**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th edition, updates effective 1 January 2021, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee: Included in entry fee
Not included in entry fee
Lower Level Events (CIMs) CHF 18 per horse per event
Higher Level Events CHF 25 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). 40€ including 21% VAT Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) 40€ + 21% VAT = 48.40€ Per horse

All aforementioned amounts are including VAT

Total maximum fee per horse: 88.40€ incl. VAT + EADCMP Fee

Compulsory fees per athlete:

- NF fee if applicable / Per athlete
- NF medication control programme fee if applicable / Per athlete
- Fee for lorry parking if applicable / Per lorry/caravan
- Fee for electric hook-up for lorry 90.75€ Per lorry/caravan

All aforementioned amounts are including VAT

Total maximum fee per Athlete: 90.75€ incl. VAT

2. OTHER FEES

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. Please specify if price per bale or other quantity.

Hay: 10.60€ Incl. 6% VAT per bale
Straw: not available
Shavings: 12.72€ Incl. 6% VAT per bale First bedding free
Other (please specify):
Tack box: 181.50€ incl.21% VAT.

Non Competing Horse:	242€ incl.21% VAT.
Large Box:	72.60€/box incl.21% VAT.
Permanent Stable with automatic drink water:	121€ incl.21% VAT.
Early arrivals:	30.25€/horse/night incl. 21% VAT
Staying later:	30.25€/horse/night incl. 21% VAT
Arrivals before 8am and after 8pm:	151.25€ incl. 21% VAT

Early arrivals and Staying later (before 8am and after 8pm) are only possible after confirmation by email by the showoffice.

Please order online : showoffice@sentowerpark.com

Payment with creditcard : 3%

Please note that we never make any promises about the permanent stables and we only be able to inform you on arrival wether or not you have permanent stables.

All aforementioned amounts are including VAT

VAT number of the organiser: BE 0627 870 805

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 200€ per horse from Friday 8AM (last Friday before the start of the show).

If there is an actual financial loss, Sentowerpark will charge every no-show regardless the reason, this includes all cancellations after the last substitution date.

Withdrawn after Friday (last Friday before the start of the show) at 08AM, the fee of 200€ per horse will be charged to each athlete. To avoid any discussions only the official FEI log list will count as proof emails, phone calls or messages will not be accepted.

This no-show invoice will be sent to the rider and to the responsible federation.

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

As per Jumping Rules Annex VI: combined competitions are not permitted.

The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Wednesday	17/11	08h00
• FEI Check In Procedure <i>Riders are obliged to follow the "FEI Check in Procedure" and fill in the FEI Health Self Certification form for each horse present at the showground.</i>	Wednesday	17/11	08h00-17h00
• Horse Inspection CSIJ+U25 <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	18/11	09h00-11h00
• Horse Inspection CSICH+P <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	18/11	15h00-17h00
• Horse Re-Inspection (if necessary) CSIJ+U25	Thursday	18/11	11h00-11h30
• Horse Re-Inspection (if necessary) CSICH + P	Thursday	18/11	17h00-17h30
• Opening times of exercise areas	Thursday	18/11	07h00 until 1hr after the last class

Competitions

CSI J:

	Arena	Day	Date	Time	Art	Prize Money
• Declaration of Starters					//////	//////
• Class 01 - 1m25	Animo Arena	Thursday	18/11/2021	12h00	238.2.1	750€
• Class 03 - 1m35	Animo Arena	Thursday	18/11/2021	Following	274.2.5	1200€
• Class 08 - 1m25	Animo Arena	Friday	19/11/2021	Following	274.2.5	1000€
• Class 12 - 1m35	Animo Arena	Friday	19/11/2021	Following	238.2.1	1500€
• Class 14 - 1m30	Animo Arena	Saturday	20/11/2021	08h30	238.2.1	1000€

FEI APPROVED SCHEDULE
Opglabbeek (BEL) 18-21 November 2021



• Class 22 - 1m40 - Grand Prix	Animo Arena	Sunday	21/11/2021	Following	238.2.2	2500€
• Total Prize Money		€7950				
• Prizes in Kind		/ Prizes in kind must be easily convertible into cash (GRs Art. 127).				

Competitions CSIU25:	Arena	Day	Date	Time	Art	Prize Money
• Declaration of Starters					////////	////////////////////
• Class 02 - 1m35	Animo Arena	Thursday	18/11/2021	Following	238.2.1	1000€
• Class 04 - 1m40	Animo Arena	Thursday	18/11/2021	Following	274.2.5	1500€
• Class 06 - 1m35	Animo Arena	Friday	19/11/2021	08h30	274.2.5	1000€
• Class 10 - 1m45	Animo Arena	Friday	19/11/2021	Following	238.2.1	1500€
• Class 16 - 1m35	Animo Arena	Saturday	20/11/2021	Following	238.2.1	1200€
• Class 23 - 1m45 - LR D	Animo Arena	Sunday	21/11/2021	08H30	238.2.2	25400€
• Total Prize Money		€31600				
• Prizes in Kind		/ Prizes in kind must be easily convertible into cash (GRs Art. 127).				

CSIP:

	Arena	Day	Date	Time	Art	Prize Money
• Declaration of Starters					////////	////////////////////
• Class 05 - 1m20	Animo Arena	Thursday	18/11/2021	Following	274.2.5	750€
• Class 07 - 1m10	Animo Arena	Thursday	18/11/2021	Following	274.2.5	750€
• Class 11 - 1m25	Animo Arena	Friday	19/11/2021	Following	238.2.1	1000€
• Class 17 - 1m10	Animo Arena	Saturday	20/11/2021	Following	238.2.1	750€
• Class 19 - 1m30	Animo Arena	Saturday	20/11/2021	Following	238.2.2	2000€
• Class 21 - 1m15	Animo Arena	Sunday	21/11/2021	Following	274.2.5	750€
• Total Prize Money		€6000				
• Prizes in Kind		/ Prizes in kind must be easily convertible into cash (GRs Art. 127).				

FEI APPROVED SCHEDULE
Opglabbeek (BEL) 18-21 November 2021



CSIch:	Arena	Day	Date	Time	Art	Prize Money
• Declaration of Starters					////////	//////////
• Class 09 – 1m15	Animo Arena	Friday	19/11/2021	Following	238.2.1	750€
• Class 13 – 1m25	Animo Arena	Friday	19/11/2021	Following	274.2.5	1000€
• Class 15 – 1m15	Animo Arena	Saturday	20/11/2021	Following	274.2.5	750€
• Class 18 – 1m25	Animo Arena	Saturday	20/11/2021	Following	238.2.1	1000€
• Class 20 – 1m15	Animo Arena	Sunday	21/11/2021	08h30	238.2.1	750€
• Class 24 – 1m25 – Grand Prix	Animo Arena	Sunday	21/11/2021	Following	238.2.2	1500€
• Total Prize Money		€5750				
• Prizes in Kind		/ Prizes in kind must be easily convertible into cash (GRs Art. 127).				

Overall Prize Money: 51300€

Applicable government tax to be deducted from Prize Money (see also XIV.8): 18%

IX. COMPETITION DETAIL

FIRST DAY : Thursday

DATE : 18/11/2021

COMPETITION No: 01

Time: 12h00

Type of Competition: CSI-J - Small Tour

Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M25
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €750
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €7.5

* * * * *

COMPETITION No: 02

Time: Following

Type of Competition: CSI-U25 - Small Tour

Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M35
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1000
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €10

* * * * *

COMPETITION No: 03

Time: Following

Type of Competition: CSI-J – Big Tour

Acc. to Article: 274.2.5

Competition description: Table A - 2 phases special (1st not atc, 2nd against the clock)

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M35
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1200
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €12

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FEI APPROVED SCHEDULE
Opglabbeek (BEL) 18-21 November 2021



COMPETITION No: 04

Time: Following

Type of Competition: CSI-U25 – Big Tour

Acc. to Article: 274.2.5

Competition description: Table A - 2 phases special (1st not atc, 2nd against the clock)

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M40
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1500
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €15

* * * * *

COMPETITION No: 05

Time: Following

Ashford Arena

Type of Competition: CSI-P - Big Tour

Acc. to Article: 274.2.5

Competition description: Table A - 2 phases special (1st not atc, 2nd against the clock)

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M20
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €750
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €7.5

* * * * *

SECOND DAY : Friday

DATE : 19/11/2021

COMPETITION No: 06

Time: 08h30

Type of Competition: CSI-U25 – Small Tour

Acc. to Article: 274.2.5

Competition description: Table A - 2 phases special (1st not atc, 2nd against the clock)

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M35
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1000
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €10

* * * * *

FEI APPROVED SCHEDULE
Opglabbeek (BEL) 18-21 November 2021



COMPETITION No: 07

Type of Competition: CSI-P Small Tour
Competition description: Table A - 2 phases special (1st not atc, 2nd against the clock)

Time: Following
Acc. to Article: 274.2.5

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M10
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €750
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €7.5

* * * * *

COMPETITION No: 08

Type of Competition: CSI-J - Small Tour
Competition description: Table A - 2 phases special (1st not atc, 2nd against the clock)

Time: Following
Acc. to Article: 274.2.5

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M25
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1000
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €10

* * * * *

COMPETITION No: 09

Type of Competition: CSI-Ch - Small Tour
Competition description: Table A against the clock, no jump off

Time: Following
Acc. to Article: 238.2.1

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M15
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €750
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €7.5

* * * * *

COMPETITION No: 10

Type of Competition: CSI-U25 - Big Tour
Competition description: Table A against the clock, no jump off

Time: Following
Acc. to Article: 238.2.1

FEI APPROVED SCHEDULE
Opglabbeek (BEL) 18-21 November 2021



Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M45
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1500
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €15

* * * * *

COMPETITION No: 11

Type of Competition: CSI-P – Big Tour
Competition description: Table A against the clock, no jump off

Time: Following
Acc. to Article: 238.2.1

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M25
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1000
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €10

* * * * *

COMPETITION No: 12

Type of Competition: CSI-J - Big Tour
Competition description: Table A against the clock, no jump off

Time: Following
Acc. to Article: 238.2.1

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M35
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1500
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €15

* * * * *

COMPETITION No: 13

Type of Competition: CSI-Ch – Big Tour
Competition description: Table A - 2 phases special (1st not atc, 2nd against the clock)

Time: Following
Acc. to Article: 274.2.5

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M25
Number of horses per athlete 2
Number of Starters: 100
Total prize money: €1000

FEI APPROVED SCHEDULE
Opglabbeek (BEL) 18-21 November 2021



Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €10

* * * * *

THIRD DAY : Saturday

DATE : 20/11/2021

COMPETITION No: 14

Time: 08h30

Type of Competition: CSI-Ch - Small Tour

Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M30
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1000
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €10

* * * * *

COMPETITION No: 15

Time: Following

Type of Competition: CSI-Ch - Small Tour

Acc. to Article: 274.2.5

Competition description: Table A - 2 phases special (1st not atc, 2nd against the clock)

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M15
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €750
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €7.5

* * * * *

COMPETITION No: 16

Time: Following

Type of Competition: CSI-U25 - Small Tour

Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M35
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1200
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €12.50

* * * * *

COMPETITION No: 17

Type of Competition: CSI-P - Small Tour
Competition description: Table A against the clock, no jump off

Time: Following
Acc. to Article: 238.2.1

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M10
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €750
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €7.50

* * * * *

COMPETITION No: 18

Type of Competition: CSI-Ch - Small Tour
Competition description: Table A against the clock, no jump off

Time: Following
Acc. to Article: 238.2.1

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M25
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €1000
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €10

* * * * *

COMPETITION No: 19



Type of Competition: CSI-P - **Big Tour** Grand Prix
Competition description: Table A with jump-off
This class counts for the Belgian H&H ranking for the Belgian riders

Time: Following
Acc. to Article: 238.2.2

Jump-off (if any) Yes
Speed/Fixed time 375mpm
Height of obstacles: 1.30M
Number of horses per athlete 1
Number of Starters: 100
Total prize money: €2000
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €20

All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition among those listed in JRs Art. 261.4.4 prior to the Grand Prix. For competitions run under art 274.2.5 both phases must be completed in order to be eligible for the Grand Prix.

* * * * *

FOURTH DAY : Sunday

DATE : 21/11/2021

COMPETITION No: 20

Type of Competition: CSI-Ch - Small Tour
Competition description: Table A against the clock, no jump off

Time: 08h30
Acc. to Article: 238.2.1

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M15
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €750
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €7.5

* * * * *

COMPETITION No: 21

Type of Competition: CSI-P – Small Tour
Competition description: Table A - 2 phases special (1st not atc, 2nd against the clock)

Time: Following
Acc. to Article: 274.2.5

Jump-off (if any) NA
Speed/Fixed time 350mpm
Height of obstacles: 1M15
Number of horses per athlete 2
Number of Starters: 100*
(if more than 100 take part then please refer to Section XIV point 9)
Total prize money: €750
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €7.5

* * * * *

COMPETITION No: 22



Type of Competition: CSI-J – **Big Tour** Grand Prix
Competition description: Table A with jump-off
This class counts for the Belgian H&H ranking for the Belgian riders


Time: Following
Acc. to Article: 238.2.2

Jump-off (if any) Yes
Speed/Fixed time 375mpm
Height of obstacles: 1m40
Number of horses per athlete 1
Number of Starters: 100
Total prize money: €2500
Chart to be used: 1 (25% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: €25

All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition among those listed in JRs Art. 261.4.4 prior to the Grand Prix. For competitions run under art 274.2.5 both phases must be completed in order to be eligible for the Grand Prix.

* * * * *


COMPETITION No: 23  **Time:** Following
Ashford Arena
Type of Competition: CSI-U25- **Big Tour** Grand Prix Acc. to Article: 238.2.2
Competition description: Table A with jump-off
This class counts for the Belgian H&H ranking for the Belgian riders
This competition counts for the Longines Rankings group D

Jump-off (if any)	Yes
Speed/Fixed time	375mpm
Height of obstacles:	1.45M
Number of horses per athlete	1
Number of Starters:	100
Total prize money:	€25,400
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: €125

All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition among those listed in JRs Art. 261.4.4 prior to the Grand Prix. For competitions run under art 274.2.5 both phases must be completed in order to be eligible for the Grand Prix.

* * * * *

COMPETITION No: 24  **Time:** Following
Type of Competition: CSI-Ch - **Big Tour** Grand Prix Acc. to Article: 238.2.2
Competition description: Table A with jump-off
This class counts for the Belgian H&H ranking for the Belgian riders

Jump-off (if any)	Yes
Speed/Fixed time	375mpm
Height of obstacles:	1m25
Number of horses per athlete	1
Number of Starters:	100
Total prize money:	€1500
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: €15

All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition among those listed in JRs Art. 261.4.4 prior to the Grand Prix. For competitions run under art 274.2.5 both phases must be completed in order to be eligible for the Grand Prix.

* * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Different Hotel group - www.differenthotels.com

Address:

Telephone:

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from 18/11/2021 to 21/11/2021

Meals

At the expense of: The Organiser or Athletes

Meals provided from 18/11/2021 to 21/11/2021 .

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from 18/11/2021 to 21/11/2021

Meals.

At the expense of: The Organiser or Athletes

Meals provided from 18/11/2021 to 21/11/2021 .

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws, time, date and location: showoffice after receiving all entries.
All competitions on rotation by head number

2. COMPETITION ARENA(S)

Dimensions: Outdoor: Ashford Arena (120m x 70m)
Outdoor: Stephex Arena (100m x 60m)

Indoor : Animo Arena : (85m x 40m)
Indoor : Anna Scarpati Arena: (70m x 30m)

Type of Footing: Sand - Geopad

3. PRACTICE ARENA(S)

Dimensions: Outdoor: Ashford warming up (70m x 36m)
Outdoor: Stephex warming up (90m x 50m)

Indoor: (70m x 30m) and (95m x 25m)

Type of Footing: Sand – Geopad

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

There is a possibility to reserve fixed stables with automatic water for 121€/horse (21% VAT Incl.) Reservations by mail : showoffice@sentowerpark.com.

Please note that never make any promises about the permanent stables and we will only be able to inform you on arrival whether or not you have permanent stables.

No smoking in the stables!

5. SAFETY CUPS

Name of Manufacturer: Isi Trade

6. TIMING DEVICE

Name of Manufacturer: FDS Timing - software by Equipe
Model: TBOX / WIRC
FEI Report number: 2019001-1A/1B/1C

7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of the company: Sentobel BV in collaboration with Equipe

FEI Certified Service Provider ID number: GU12Y101AKSCH

Contact person at Event

Name: Marijke De Rossi

FEI ID number: 102066471

Contact email: showoffice@sentowerpark.com

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your event?

Yes

Name of Company:

Contact person:

Name:

FEI ID number (if applicable):

Contact email:

Activity/Function:

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

No

9. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

All Prize Giving Ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

10. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

11. TICKETING

Are you selling tickets for spectators to attend your event: Yes No

Name of your ticketing provider:

Web address to buy ticket:

12. BETTING

Betting will be authorised by the Organiser: Yes No

13. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:
The Organiser at _____ per km.
The Athlete

14. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

17. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: European Horse Services
Address: Oostende Steenweg 1 - 8377 Meetkerke - Belgie
Telephone: +32 50 626274
Fax: +32 50 626246
Email: info@ehs.be
Opening hours: info@ehs.be

/

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: /
Quarantine period: /
Specimen Import Licence applied: /

For questions or problems, please contact your Government Veterinary Services.

Health papers:

- ° must be ordered AT ARRIVAL at the secretaries offices.
- ° will be charged by the organizer.

When health papers are requested after the due date/time we charge an additional fee of 25€ excl.21% VAT. (If still possible for the Belgian FAVV)

3. NATIONAL REQUIREMENTS

If applicable please provide:

Regarding the corona situation in Belgium.

As this is an ever evolving situation and the rules and regulations are changing on a daily basis, we do not feel that it would be in our best interest to offer advise on travel rules and regulations.

We would suggest that your government will have a department who will be best situated to give you the latest rules and regulations information and that you should

contact them.

We hope that you get positive advise from your government and look forward to welcoming you to Sentower Park for the event.

4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants,

sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore,

strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

4. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

5. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.

- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

6. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

7. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

8. ADDITIONAL INFORMATION FROM THE OC

No dogs are allowed inside the building, outside all dogs need to be on a leash.

FEI APPROVED SCHEDULE

Opplabbeek (BEL) 18-21 November 2021



Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 9 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W3*-5*/CSIO3*-5*/CSI3*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 7 y.o.
CSIO1*-2*/CSIO-W1*-2* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 6 y.o. *
CSI-W2*/CSI2* World Cup, Power and Skill, Derby Grand Prix, if not the World Cup Competition, and other Competitions Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 6 y.o.
CSI-W1*/CSI1* World Cup, Power and Skill, Derby Grand Prix, if not the World Cup Competition, and other Competitions Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.30m	As of 18 th year As of 14 th year As of 12 th year	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with FEI	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year for all CSIU-25 comp. As of 14 th year if height max. 1.40m (to end 25 th year)	Min. 7 y.o.
CSIV	As of 45 th year	Min. 6 y.o.
CSIAm	As of 12 th year until end of 13 th year if competition height is max. 1.30 m; as of 14 th year if height exceeds 1.30 m.	Min. 6 y.o.
CSIYH	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

Art. 254.1.1: Horses entered for CSIO2 Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2* Events must be at least 6 years old; Horses entered for CSIO2* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3* Events or higher must be at least 7 years old.

9. PRIZE MONEY DISTRIBUTION

Prize Money Distribution Chart 1: Prize money distribution with **25%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 th to last*		First 16 acc. to percentages below; extra prizes for 17 th to last*		First 20 acc. to percentages below; extra prizes for 21 st to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below. 5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st placed athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete. 10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.	25	10'000	25	10'000	25	13'300	25	16'600
2		20	8000	20	8000	20	10'640	20	13'280
3		15	6000	15	6000	15	7980	15	9960
4		10	4000	10	4000	9	4788	8	5312
5		7	2800	7	2800	6.5	3458	6	3984
6		5.5	2200	5.5	2200	5	2660	4.5	2988
7		4	1600	4	1600	3.5	1862	3	1992
8		3	1200	3	1200	2.5	1330	2.5	1660
9		3	1200	3	1200	2.5	1330	2.5	1660
10		2.5	1000	2.5	1000	2	1064	2	1328
11		2.5	1000	2.5	1000	2	1064	2	1328
12		n/a	2.5	1000	2.5	1000	2	1064	2
Total	40'000	100%	40'000	100%	40'000				
13						1.5	798	1.5	996
14						1.5	798	1.5	996
15						1	532	1	664
16						1	532	1	664
Total						100%	53'200		
17								1	664
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
									Extra prizes for 21 st to last place*

* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

Prize Money Distribution Chart 2: Prize money distribution with **33%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 th to last*		First 16 acc. to percentages below; extra prizes for 17 th to last*		First 20 acc. to percentages below; extra prizes for 21 st to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below. 5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st placed athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete. 10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.	33	13'200	33	13'200	33	17'556	33	21'912
2		20	8000	20	8000	19.5	10'374	19.5	12'948
3		15	6000	15	6000	14.5	7714	14.5	9628
4		10	4000	10	4000	9.5	5054	8.5	5644
5		6	2400	6	2400	5.5	2926	5	3320
6		4.5	1800	4.5	1800	4	2128	3.5	2324
7		3	1200	3	1200	2.5	1330	2.5	1660
8		2.5	1000	2.5	1000	2	1064	2	1328
9		2	800	2	800	2	1064	2	1328
10		2	800	2	800	2	1064	2	1328
11		1	400	1	400	1	532	1	664
12		n/a	1	400	1	400	1	532	1
Total	40'000	100%	40'000	100%	40'000				
13						1	532	1	664
14						1	532	1	664
15						1	532	1	664
16						0.5	266	0.5	332
Total						100%	53'200		
17								0.5	332
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
									Extra prizes for 21 st to last place*

* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

All riders need to settle their accounts after their last class in the show office.

Prize money will be wired. Make sure to bring your bank details for the transfer. 18 % tax deduction will be taken of the prize-money of the Foreign Riders by the Belgian Government.

All riders are requested to fill out a form with bank details at arrival. Entries and other costs have to be paid at the same time.

The O.C. reserves the right to withhold money due from the prize-money won, and the FEI Horse Passports as long as outstanding bills have not been paid.

Payment cash or by credit card (extra cost for Credit Card : 3 %)

If you have a VAT-registered company (established outside Belgium) you may be entitled to have the VAT refunded by the authorities.
More information on : https://europa.eu/youreurope/business/taxation/vat/vat-refunds/index_en.htm

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

10. MAXIMUM NUMBER OF STARTERS PER COMPETITION

***Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition

according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

³ For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.

11. GLOSSARY

***Glossary FEI Jumping Rules:**

Fees:

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
 - NF fee if applicable
 - NF medication control programme fee if applicable

- FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
 - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
 - Fee for manure disposal (maximum € 40 per horse per Event)
 - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
 - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
- VIP or premium parking
 - VIP table
 - Extra box for tack or for non-competing Horse
 - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
 - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
- Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
 - Use of all facilities at the Event (no infrastructure fees may be charged)
 - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
 - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10132504/10048556 (Tessa vd Pluijm)
Name*: Kerssies
First Name*: Thom
E-Mail*: showoffice@sentowerpark.com
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10206641
Name*: De Rossi
First Name*: Marijke
E-Mail*: showoffice@sentowerpark.com
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10033200
Name*: Meynaerts
First Name*: Laurens
E-Mail*: showoffice@sentowerpark.com
Access Rights*: Admin² Consult³

Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST